

Continuing Law  
Enforcement Education  
(CLEE) Training  
Missouri Safety Center  
POST Requirement Program



Joanne Kurt-Hilditch, PhD  
Senior Director  
Missouri Safety Center

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## MISSOURI PEACE OFFICER STANDARDS & TRAINING (POST) CLEE REQUIREMENTS

On Nov. 14, 2017, the POST Commission approved changes to the Continuing Law Enforcement Education (CLEE) training requirements. As required by state statute, the administrative rules incorporating these changes were filed with the Missouri Secretary of State and will become effective on **Sep. 30, 2018**.

The CLEE training requirements for the Jan. 1, 2018 to Dec. 31, 2018 reporting period are outlined below.

- Peace officers licensed prior to Jan. 1, 2018 must obtain 24 hours of Continuing Law Enforcement Education (CLEE) by Dec. 31, 2018, with at least 8 of the 24 hours coming from an "Approved Provider" of training. Of these 24 hours, officers must obtain a minimum of:
  - 2 hours in Legal Studies;
  - 2 hours in Technical Studies;
  - 2 hours in Interpersonal Perspectives;
  - 2 hours of Skill Development in the area of Firearms;
  - 16 hours of Electives (Any of the above-listed core curricula areas);
  - 1 hour of Racial Profiling training. Racial Profiling training is part of the required 24 hours, **not** in addition to it.
- Peace officers instructing basic and CLEE training courses can receive 1 hour of CLEE credit for each hour of basic training or CLEE training they instruct. However, there is no longer a maximum number of CLEE credit hours that can be earned for instructing basic or CLEE courses.
- The final change is related to officers that fail to obtain their CLEE training by the end of the reporting period. Officers that fail to show they are compliant with their CLEE training requirements by March 15, 2019, **may**, at the discretion of the Director of Public Safety, have their peace officer license made inactive, which means they cannot hold a commission until they demonstrate they have completed their CLEE training requirements. Additional extensions and waivers will still be provided to officers who did not complete their CLEE training because of medical or military leave of absence. If you require an extension for medical or military reasons, you or your commissioning agency are required to contact POST. As noted above, POST will use the online CLEE System to determine officer compliance for the 2018 reporting period, which can be accessed by all officers that have onboarded to the CLEE system. POST will take steps to notify officers indicated as non-compliant and to send training reminders via email before the end of the 2018 CLEE reporting period.
- Peace officers licensed in 2018 **will not** need to complete CLEE training until calendar year 2019.
- Of the 24 hours of annual CLEE training required, 22 of the 24 hours can be completed via computer-based training. The remaining 2 hours of Skill Development – Firearms training must be completed through live, hands-on instruction.

## Missouri Safety Center Training Opportunities

In keeping with the requirements to obtain CLEE training, the Missouri Safety Center (MSC) has developed a program to help agencies and officers meet the guidelines. The MSC can work with you on developing customized training programs based on your agency need and can work with you to conduct training within your agency or in your region. The Missouri Safety Center can customize a program to deliver the required hours within a few days, or we can create a program that spans over several days, weeks, month, or the entire year to cover all officers within your agency.

The Missouri Safety Center is a Licensed Provider Organization/Agency of Continuing Education for POST. We also operate the Central Missouri Police Academy through our Institute for Public Safety, which is a State Licensed Training Center. We have a cadre of qualified and expert trainers to help us accommodate a wide variety of courses and schedules. This means we can customize the 24 hours required to meet the needs of your officers and your agency.

### General Rate Information

The following information reflects a base rate for calculating course cost and individual attendee cost. Specific rates for each course will be negotiated with the host agency or be pre-determined by the Missouri Safety Center depending on location of the course. Please contact the Missouri Safety Center for specific pricing for your area/location.

*NOTE: Prices are subject to change at any time as determined by the Missouri Safety Center*

|                             |                               |   |
|-----------------------------|-------------------------------|---|
| Trainer Rates               | \$25.00 - \$75.00 per hour    | <b><i>Rates vary depending on expertise/experience/certification of the trainer and intensity of the training. Recognize that some courses may also require more than one trainer and that impacts cost as well. This includes travel time.</i></b> |
| Lodging                     | \$100.00 - \$200.00 per night | Lodging is also dependent on location and ability to negotiate the state rate with the local hotel  |
| Per Diem/Meals              | \$57.00 per day               | This rate is set based on UCM policy. If UCM policy changes, the rate will be adjusted accordingly.   |
| Mileage to location         | \$.37 per mile                | Based on the UCM mileage rate. This rate will be adjusted as the UCM rate is adjusted.  |
| Equipment, supplies, copies | To be determined              | Based on course need  |
| Administrative Costs        | To be determined              | Varies based on course. Costs cover registration, marketing, staff time, and oversight of the training program of the MSC staff.  |
| Other costs                 | As they occur                 | These costs will be determined the time training is being discussed; this may include room rental, unforeseen expenses, etc.  |

Final cost for the course, cost per attendee, minimum attendees needed, and closing date for registration will be determined at the time of negotiation of the training being provided. If minimum numbers are not

achieved, classes may be cancelled at the discretion of the Missouri Safety Center. Cancelling classes is usually not the ideal option so we will work closely with an agency or organization to advertise and market to engage as many learners as possible to keep the course open.

We will also consider developing a “per day” or a “per officer” rate based on the type of training you want. For instance, if you want three 8-hour days of training for 25 officers/staff members, we can develop a per day cost to cover everything.

***Below is an example of a cost rate (used ONLY for sample purposes):***

| Training Day   | Course                     | Number of Training Hours | Number of Officer Seats |                     |
|--|----------------------------|--------------------------|-------------------------|---------------------|
| Monday   | Racial Profiling           | 1                        | 25                      |                     |
|  | Legal Studies              | 2                        | 25                      |                     |
|  | Interpersonal Perspectives | 2                        | 25                      |                     |
|  | Electives                  | 3                        | 25                      |                     |
| Tuesday  | Electives                  | 8                        | 25                      |                     |
| Wednesday  | Electives                  | 8                        | 25                      |                     |
| <i>Totals</i>  |                            | 24                       |                         |                     |
| <b>Cost Breakdown</b>  |                            |                          |                         | <b>Total Costs</b>  |
| Trainer w/Travel Time  |                            | 36 hours @ \$35.00       |                         | \$1,260.00          |
| Lodging  |                            | 4 Nights @ \$150.00      |                         | \$600.00            |
| Mileage  |                            | 450 miles @ \$.37        |                         | \$166.50            |
| Per Diem   |                            | 5 days @ \$57.00         |                         | \$285.00            |
| Equipment/Supplies/Copies/Administrative Costs – including POST Hours, etc.                    |                            | Flat Rate                |                         | \$750.00            |
| <i>Total</i>   |                            |                          |                         | <b>\$3,100.00</b>   |
| <i>Total Cost per Officer</i>  |                            |                          |                         | <b>\$125.00</b>     |
| <i>Total Per Day Cost</i>  |                            |                          |                         | <b>\$1035.00</b>    |
| <i>Cost per additional officer over original agreed upon number of seats (i.e., 30 vs. 25)</i> |                            |                          |                         | <b>\$30.00 each</b> |

Other Items to Consider:

- Class sizes vary based on type of course. Minimum and maximum attendees are determined by the trainer and the content of the training. Some are more interactive and allow fewer participants. Other classes are more lecture-based and allow for more participants.
- Specialty courses may require additional fees if items and equipment such as ammunition, templates, vehicles, firearms ranges, etc. are required
- The MSC contract will be with the original agency, but the agency may invite other agencies to make up the seats. The final cost will be the responsibility of the contracted agency.
- If different agencies want to join together for training activities, the MSC can work with the agencies to determine the best way to share the costs.
- The MSC currently does not offer online training; however, future courses may be considered.

The attached catalog contains information about our available training courses. If you do not see a course you are interested in, please contact us and we will be happy to work on customized training for your needs.

**Contact Information:**

Joanne Kurt-Hilditch  
Senior Director, Missouri Safety Center  
University of Central Missouri  
Humphreys 200  
Warrensburg, MO 64093  
Phone: 660-543-4213  
[kurt-hilditch@ucmo.edu](mailto:kurt-hilditch@ucmo.edu)

Jim Delap  
Senior Program Manager  
University of Central Missouri  
1200 S. Holden  
Warrensburg, MO 64093  
Phone: 660-543-4081  
[jdelap@ucmo.edu](mailto:jdelap@ucmo.edu)

[www.mosafetycenter.com](http://www.mosafetycenter.com)